

Royal Coast Condominium Association, Inc.

2000 South Ocean Boulevard, Lauderdale-By-The-Sea, Florida 33062 / Phone (954) 781-9791 • Fax (954) 781-0095



APPLICATION TO DO WORK IN UNIT

Association Approval and Permit(s) are Required Before Work Begins

Unit Owner Name(s) _____ Unit # _____

1. Description of Work to be Done: _____

2. When is work scheduled to Begin: _____
3. When is work scheduled to be completed: _____
4. Individual/Contractor Name: _____
5. Individual/Contractor Address: _____
6. Individual/Contractor License #: _____

This application must be submitted with a copy of the contractor's license and certificate of insurance naming Royal Coast Condominium as additionally insured.

Signature of Owner: _____

Print Name: _____

Date of Request: _____ Phone Number: _____

All Contractors and or Workers must sign in to the security office upon arrival each day.

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FOR ASSOCIATION ONLY

Date Application Received: _____

Approved: _____ Denied _____

Association Signature: _____ Date: _____

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Before Work Can Begin

Application must be filled out completely along with required documents and accompany an Association signature of approval.

Permits must be obtained if required by City of Lauderdale by the Sea before any work begins and must be submitted to the management office. Along with paperwork before work can begin.

Delivery of Supplies and Materials

All deliveries must be made ONLY on **Monday through Friday between 8AM and 5PM.** Deliveries are not allowed on **weekends or holidays.** Use the north side service entrance and service elevator.

Contractor's are not permitted to use the Association's carts to deliver supplies and materials to the unit; they must use their own equipment.

Work Rules for Contractors and Owners

All work must be done between 8AM and 5PM only on Monday thru Friday; **work is not permitted on Saturday, Sunday or Holidays.**

The laundry room and hallway or any other common area is not to be used as a work or storage area. All materials and equipment must be kept inside the unit or storage unit.

Contractor's must clean up after themselves every day. A clean drop cloth must be placed in front of the unit and/or air conditioning doors to prevent soiling the hallway carpet. Protective construction paper should be placed between the unit and the elevators during use.

All refuse and trash MUST be disposed of away from the property. It is the unit owner's responsibility to ensure that trash is not thrown down the garbage chute or left in the laundry room or anywhere else on the condominium property.

Contractor's may not use the laundry room sinks.

Contractors must use management assigned space only for parking. They may not park in unit owner spaces.

Contractor to provide 24 advance notice prior to deliveries in order to pad the elevators.

Miscellaneous

Floor Covering – floor covering other than carpeting requires soundproofing. The head of maintenance must inspect the soundproofing material before it is installed to ensure it meets specifications

Prohibited Items: Jacuzzis, hot tubs, whirlpool baths, additional shower, tub or toilet, washer/dryer.

Note To Unit Owners

You are responsible for ensuring that your contractors abide by these rules, whether or not you are in residence while work is being performed. As determined by the Association, the cost any damages, cleanup or violations of the rules will be charged to your account.